



City of Newport Beach, CA
City Manager's Newsletter

TO: Mayor Gardner & Council Members
FROM: Dave Kiff, City Manager
DATE: April 20, 2012

Please enjoy the attached newsletters...



COMMUNITY DEVELOPMENT DEPARTMENT

To: Dave Kiff, City Manager

From: Kimberly Brandt, Community Development Director

Subject: City Manager's Newsletter

Date: April 20, 2012



Planning Division

National APA Conference

Several Planning Division staff members attended the National American Planning Association Conference held at the L.A. Convention Center April 14-17. Under the theme, "Reinvent, Reinvigorate, Reimagine," the four-day conference featured more than 200 conference sessions and 65 mobile workshops that focused on a variety of topics such as demographic changes, transit-oriented, development, alternative energy, food systems and public health. The conference also focused on addressing the challenges facing cities and communities today and tomorrow, and how different communities are planning to adapt to change. Staff gained valuable insights in good planning, good governance, and how to engage the community in new and positive ways.



New Applications

Planning received five applications from NextG Networks to install digital antennae system (DAS) facilities on poles in the public right of way adjacent to the following locations:

1. East Coast Highway and Jamboree Road: Existing OCTA Bus Stop Sign, increase height from approximately 10 feet to 17 feet, City Council review required.
2. 5700 E. Coast Highway (adjacent to Crystal Cove): Existing OCTA Bus Stop Sign, increase height from approximately 10 feet to 17 feet, City Council review required.
3. 830 Goldenrod Avenue: Existing SCE utility pole, proposed braceless arm, no increase in height, to be reviewed at staff level.

4. 4601 W. Balboa Boulevard: Existing SCE utility pole, proposed antennae, no increase in height, to be reviewed at staff level.
5. 3800 E. Coast Highway (cross street Poppy Avenue): Existing SCE utility pole, proposed braceless arm, no increase in height, to be reviewed at staff level.

While the Code encourages locating these types of facilities on existing poles, any increase in height is considered a new pole. Therefore, the proposals which propose to significantly increase the height of the OCTA bus stop signs will be reviewed by the City Council.

Plan Check and Counter Activity

PLANNING COUNTER ACTIVITY FOR APRIL 9 TO 16	
115	CUSTOMERS SERVED (AVERAGE OF 23 PER DAY)
39	PLANS REVIEWED AT THE COUNTER
31	PLAN CHECKS APPROVED OVER THE COUNTER (39 PLANS SUBMITTED FOR A TOTAL OF 79%)

Farewell Erin!

The Planning Division wishes Planning Technician, Erin Steffen, farewell and bon voyage as she leaves the City to pursue an opportunity teaching English in Turkey for the summer and then proceeds on to graduate school at the University of San Francisco (USF) this fall. At USF, she will pursue a Master of Arts in International and Development Economics.

Erin has been an employee with the City of Newport Beach for over five years. She began her work here as an Office Assistant for Planning and then moved into the Planning series as a Planning Technician in August of 2008. She has been a familiar face to many customers at the Planning counter for the past few years and she assisted with many projects and administrative improvements within the Planning Division. Good luck Erin. You will be missed!



Code Enforcement Division

Corona del Mar Residents Association Town Hall Meeting

On April 18th, the Community Development staff attended the Corona del Mar Residents Association Town Hall meeting at the Sherman Library and Gardens. This event was the perfect forum for residents to meet City staff, including members of the Code Enforcement Division. The gathering encouraged residents to pose any questions or concerns which allowed for open discussions and valuable solutions. At the expo, Code Enforcement staff provided a brochure that illustrates typical complaints and code violations. Additionally, flyers with information on new ordinances, including the Gas Powered Leaf Blower ban, were made available. Overall, this was a wonderful opportunity for the Code Enforcement staff to interact with the residents of Newport Beach.

Unlicensed Residential Care Facility

The operator of a residential care facility contacted the City's Revenue Division to obtain a business license for a sober living home, which was scheduled to open April 13 in the Newport Shores district. Revenue staff directed the operator to obtain a zoning clearance from the Planning Division prior to issuing the requested business license.

Code Enforcement contacted the operator to explain the City's regulations with respect to new residential care facilities. Code Enforcement also informed the property owner who was unaware of plans to use the property as a sober living facility. The owner later notified Code Enforcement that the tenant/operator would not be moving into the unit.

The coordination of several City divisions successfully prevented an unlicensed residential care facility from establishing in the City illegally.

Boardwalk Safety and Surrey Enforcement

With summer fast approaching, Code Enforcement has started an Ocean Front Safety program to ensure the well-being of citizens and tourists along the boardwalk and beachfront.



In the summer months, the boardwalks experience an influx of pedestrians, bicycles, and dogs being walked. A major catalyst of boardwalk accidents and congestion is the presence of surreys. The Code Enforcement Division recently visited the surrey rental businesses on the Balboa



Peninsula to ensure that they inform their customers of the prohibited riding areas, and the City's Ocean Front safety regulations. Code Enforcement is confident that partnering

with rental establishments and the Police Department will help residents and tourists of Newport Beach have a safe summer.

Building Division

Permit Issued

Building permits were recently issued for the new Whole Foods Market located at Fashion Island. The new store is expected to open in October of 2012.



FINANCE DEPARTMENT

ACCOUNTING • FINANCE & TREASURY • OMB • REVENUE

April 20, 2012

TO: DAVE KIFF, CITY MANAGER

FROM: Tracy McCraner, Finance Director/Treasurer

SUBJECT: CITY MANAGER'S NEWSLETTER

BUDGET \$ BUDGET \$ BUDGET \$

The Finance team would like to thank all of the department directors and analysts for assisting us as we race to the finish line of finalizing the Proposed FY 2013 budget. The CIP budget is complete (thank you Steve, Dave W & Jamie), the detailed budget is being reconciled today to be sent to print shop next week, and the Performance Plan will be finalized next week. We are proud to announce that due to all departments continued focus on fiscal sustainability, especially our City Manager's office; we have a well balanced budget again! Budget books should be available online the first week of May. The proposed FY 2013 budget will be reviewed at our next Finance Committee meeting scheduled for Monday, May 7. I want to say a special thank you to my brilliant team: **Susan G, Dan M, Tammie, Rukshana, Evelyn, Shannon, and Katherine**. Without their late nights and weekends and strong attention to detail the budget would not be complete and accurate! Thank you all again for your efforts and your patience with us!

CECILIA VALENTI IS RETIRING!!!



Cecilia Valenti started with the City of Newport Beach in April, **1980**! She has decided that 32 years is long enough, and she promised me it had nothing to do with the Finance Director! Her family's gain is our loss. Cecilia has worked in the Finance (Administrative Services) Department her entire career. She began as a temp-worker in our department as a cashier and has advanced to Fiscal Operations Supervisor. Cecilia has been a dedicated, bright and highly skilled employee. She has advanced in her career due to her strong technical and analytical skills combined with her concern for our customers. She recently transferred to the Accounting Division so we could use her technical abilities even further. Cecilia will be greatly missed, but we are excited for her new freedom. Her last day is Friday April 27 so remember to say goodbye and good luck!

OFFICE DEPOT ISSUE

We've been notified by Office Depot that our ordering practices are causing multiple delivery trips that could jeopardize the free delivery of Office Depot orders. Office Depot prefers that we place orders with a minimum total purchase of \$50. This is a little ironic, because at a Second Wednesday Training a few months ago, Accounts Payable

requested that departments consolidate Office Depot orders due to the large volume of paperwork that the single orders generate. Now the situation is a little more urgent. Please implement process changes as soon as possible to comply with the Office Depot request. We enjoy significant price reductions by contracting with Office Depot and it would be a shame to forfeit those savings. If you have any questions, please contact Purchasing Agent Anthony Nguyen at ext. 3080.

COST ALLOCATION

Revenue Division staff is currently partnering with MGT to conduct the City of Newport Beach Cost Allocation Plan. Departments had their first kick-off meeting a few weeks ago and are now completing and turning in their workbooks. Should your department have any questions about the status or timeline of the project, feel free to contact Janine Williamson or Monique Navarrete.

What is a Cost Allocation Plan (CAP)?

A CAP collects cost information, typically thought of as overhead, and distributes those costs to services and activities provided to the public. This ensures the true cost of providing a service is captured for each activity which is in keeping with our municipal code section 3.36.

What is required in a Cost Allocation Plan?

The plan will determine all eligible costs of indirect services provided by Departments and then will allocate those deemed as eligible to various user departments within the City. In order to receive full cost recovery, the City must be able to measure the full cost of services provided, including indirect costs such as administration and other support services

What are the goals and objectives?

A CAP is designed to:

- Fairly and appropriately distribute indirect and overhead costs, by using measurable, objective, and defensible allocation bases and methods;
- Clearly identify the cost of administrative activities to departments, through logical and traceable calculations and displays;
- Create an enhanced internal understanding of administrative programs and support, by demonstrating the true cost of the services provided;
- Enhance fairness and equity, by ensuring that each department receives its appropriate share of the cost.



**Newport Beach Fire Department
Office of the Fire Chief**

DATE: April 20, 2012
TO: Dave Kiff, City Manager
FROM: Scott Poster, Fire Chief
SUBJECT: CITY MANAGER'S NEWSLETTER

New Assistant Fire Chief - Life Safety Services

After a highly competitive recruitment, I am pleased to announce the selection of Kevin Kitch as the new Assistant Fire Chief overseeing the Life Safety Services Division. Kevin will begin work on Monday, April 23.

Chief Kitch brings to Newport Beach 30 years of extensive experience from the City of Poway where he advanced through the ranks to Fire Division Chief. He has served as the Director of Safety Services, Chair of the San Diego County public safety geodatabase wildland prefire plan program, and managed Poway's Wildland Defensible Space Program. Chief Kitch's ties to public safety began as an Ocean Lifeguard for the City of San Diego.

Fire on Amigos Way

On Thursday, April 12, at 4:28 p.m., Newport Beach firefighters responded to a residential structure fire in an apartment building on Amigos Way in the Eastbluff area of Newport Beach.

Fire paramedics rescued one individual who was treated and transported to Hoag Hospital. Additional firefighters ensured there was no extension of fire through the walls of the home or to neighboring apartment units.

The fire is under investigation, but appears to have started as a result of plumbing work that was in process just before the fire occurred. Fire loss is estimated at approximately \$10,000 to the structure of the home and no damage to the contents.

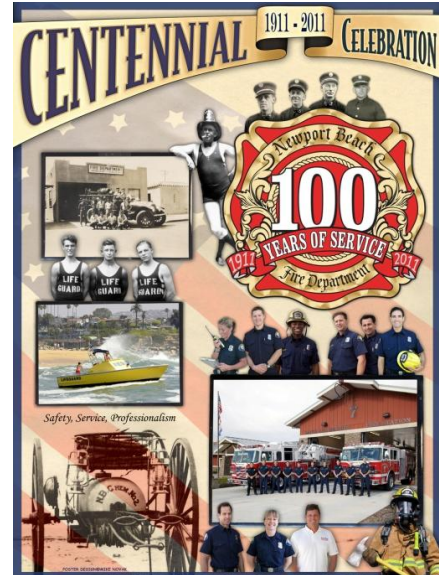
Pancake Breakfast & Open House

The Newport Beach Fire Department became official on April 17, 1911. To celebrate over 100 years of service, the Newport Beach Fire Department and the Newport Beach Firefighters Association will be hosting a FREE **"Pancake Breakfast and Open House!"**

DATE: Saturday, April 21, 2012
TIME: 9:00 a.m. – 12:00 noon
PLACE: Santa Ana Heights Fire Station #7
20401 Acacia Street (at Mesa-Birch)
Santa Ana Heights

This breakfast will serve as the final event to our Centennial Year Celebrations for 2011-2012.

The public is welcome to enjoy a free pancake breakfast prepared by their local firefighters. The firefighters will also be offering fire station tours, apparatus tours, and fire safety information. Bring your cameras and get that special picture of your favorite firefighters with yourself, children or grandchildren.



Spring Break Crowds at the Beach

Sunday, April 15 marked the end of Spring Break for many high schools and colleges. Even with 55 degree water and intermittent warm and rainy weather, Newport Beach still had over 460,000 visitors from March 23 thru April 15. During that time, lifeguards had 18 rescues, 300 first aid and medical aids, and 70 surf warnings.

A few notable rescues also occurred over that period:

- Several teens became stuck on the rocks at Big Corona Beach after trying to take a picture with the seal below Lookout Point. Lifeguards responded and assisted six teen girls to safety with no injuries reported.
- A person jumped off the Balboa Pier and lifeguards had to rescue the individual who was clinging to the Pier. Newport Beach Police and the Huntington Beach 1 helicopter responded to the incident with the helicopter attempting to deploy a flotation device to the victim.
- Lifeguards and firefighters were called to the Wedge to an individual who had been pulled from the surf by fellow bodysurfers. The individual had serious injuries and was transported to Western Medical Center.

A unique rescue occurred this week on April 18, when a heavy fog bank rolled into shore obscuring visibility. One of our lifeguards was patrolling near 18th Street, when he saw, in a clearing through the fog, an individual who had been pulled out to sea due to a rip current. The individual was not a strong swimmer and needed assistance. The lifeguard quickly swam approximately 150 yards to the individual and pulled the person ashore. Fortunately, the individual was just tired but fully recovered from the incident.

Lifeguards would like to remind the public about the top beach safety tips, which can be found on our website at www.nbfd.net.

Earthquake and Tsunami Awareness Workshop

Mark your calendars!

DATE: Thursday, April 26
TIME: 6:30 p.m. - 8:00 p.m.
PLACE: Oasis Senior Center, Evelyn Hart Center
801 Narcissus

An hour-long workshop will teach Newport Beach residents about earthquake and tsunami threats. The workshop will also cover how the City will respond to unexpected earthquake and tsunami threats, as well as what residents can do to prepare themselves for these potentially catastrophic events. The workshop will be taught by Newport Beach Fire Department Emergency Management personnel. The workshop is free of charge and no registration is necessary.

For more information, please call 949-644-3112 or email nbcert@nbfd.net.

Fire Department Attends CDMRA Meeting

The Fire Department attended the Annual Corona del Mar Resident Association meeting at Sherman Gardens on Wednesday, April 18. The Department spoke with residents about general fire safety topics and the new State Fire Maps. Many CERT volunteers attended and promoted the program, as well as promoting general disaster preparedness.



Pictured Left:
Chief Poster and
CERT members.



Pictured Right:
Firefighters from
CDM Station and
CERT members.

Weed Abatement Program Begins

It is that time of year again when weeds grow, dry out, and become a light flashy fuel creating a fire hazard. Firefighters have begun their inspections on the conditions of the 186 private properties to ensure compliance with the Fire and Municipal Code. The initial inspection of all of the weed abatement assignments will be completed by May 7, 2012. Homeowners who are not compliant will receive the first round of violation notices after May 10.

Sea Base Opening

The Sea Base opening day BBQ was held on Saturday, April 14. The Fire Association BBQ was invited to prepare lunch for the attendees. The Scouts decided to charge only a dollar per meal, which made burgers and hot dogs more popular than ever. The firefighters had a very busy day and cooked close to 1,000 meals during the event.





CITY OF NEWPORT BEACH

HUMAN RESOURCES DEPARTMENT CITY MANAGER'S NEWSLETTER

DATE: April 20, 2012

TO: Dave Kiff, City Manager

FROM: Lauren Farley, Acting Human Resources Director

SUBJECT: News from HR and Risk Management

457 Plan Contributions

Due to recent inquiries about 457 plan contributions, Human Resources thought it would be helpful to assist employees in managing transactions. Plan participant requests to increase/decrease or restart deferred compensation payroll deductions are effective the first paycheck of the following month.

To be in full compliance with IRS regulations, employees wishing to stop their deferred compensation deductions will also see the change on the first paycheck of the following month. **This change will be effective May 1, 2012.**

For example:

Transaction Type	Date Submitted	Change Reflected First Paycheck Date of Following Month
Increase/Decrease Deferred Compensation Payroll Deductions	April 16, 2012	May 11, 2012
Restart Deferred Compensation Payroll Deductions	April 16, 2012	May 11, 2012
Stop Deferred Compensation Payroll Deductions – Implementation Effective May 1, 2012	May 1, 2012	June 8, 2012

If you have any questions or need more information, please contact Human Resources at extension 3256.

2012 City Scholarship Program

Human Resources is still accepting applications for the 2012 City Scholarship Program. There are three requirements candidates must meet in order to be eligible. First, the scholarship program is open only to children who reside in Newport Beach or children of regular, full-time Newport Beach City employees. Next, the applicant must be graduating from high school in 2012 and applying to an accredited two-year community college or four-year college/university OR transferring from a two-year community college to an accredited four-year college/university. Finally, the student must have maintained a cumulative G.P.A. of 3.0 or better. The deadline to apply is April 30.

Health and Wellness: Get Active

We all know physical activity is good for our health. It increases our chances of living a longer, healthier life, is a great stress reliever, can improve sleep habits and help you look and feel your best. Experts recommend getting at least 2 ½ hours of moderate physical activity a week. Finding the time to work out may seem difficult but with all of the benefits of physical activity, we encourage everyone to take action!

Make exercise a priority! Set aside 30 minutes a day, 5 days a week for physical activity.

Stick with it! Once it is a part of your routine, you will see how easy it is to keep up this healthy habit.

Get Moving! Go for a brisk walk after dinner each night, ride a bicycle to work, the store or just around the neighborhood, team up with a friend or join a fitness class.

You will feel great and get healthy doing it! For more information and tips on getting active visit www.Healthfinder.gov.



LIBRARY SERVICES DEPARTMENT

Library – Cultural Arts



April 20, 2012

To: Dave Kiff, City Manager

From: Cynthia Cowell, Library Services Director

Subject: City Manager's Newsletter

National Library Week

Last week, the Library celebrated National Library Week with lots of special programs for all ages. The week kicked off with one of our newest services – eBook Training Classes. We offered two evening classes focusing on different eReaders – iPad and Amazon's Kindle. Both were very well attended. In May we will offer a class on downloading eBooks to The Nook.



Storytimes were hosted by Mayor Nancy Gardner, City Manager Dave Kiff and Council Member Ed Selich, and a full schedule of children's programs, including Mad Science, The Sunshine Storyteller, Dream with Your Hands and Stories with a Twist (combining storytelling with yoga), were all a big hit. The Daily Pilot featured several of the events during the week.

It's All About The Cheese

Cheese expert Pam Thomson and Trader Joe's wine buyer James Vorce wowed guests at the sold-out What's Cooking at the Library event with samples of delicious artisan cheeses paired with selected wine. Each guest was served a "cheese clock" and lots of information about selecting, storing and serving cheese.

The last chef in this season's What's Cooking series will be Chef Zov Karamardian of Zov's Bistro on May 15. She gives a wonderful demonstration along with samples of her delicious food. Sign up early; it will sell out!



Author Alexandra Fuller

The NBPL Foundation presents Alexandra Fuller, author of *Don't Let's Go to the Dogs Tonight: An African Childhood* and *Cocktail Hour Under the Tree of Forgetfulness*, at ticketed events on Friday and Saturday this week. Ms. Fuller will also present an exclusive "high school students only" Q & A Saturday morning.

Parking Lot Paving

This week began with The Irvine Company seal coating the Corona del Mar Plaza parking lot. Security guards directed traffic in and out of the library parking area, which along with an email to library customers alerting them to the situation seemed to minimize confusion and problems.



Cultural Arts Services

Newport Beach Art Exhibition and Sale - a Great Success



The City Arts Commission hosted the annual Newport Beach Art Exhibition and Sale last weekend. Artists preregistered up to 2 pieces of art in the categories of painting/mixed media, photography and sculpture.

Many thanks to Commissioners Arlene Greer and Carole Boller who chaired the committee for this event. Commissioner Greer arranged for beautiful flowers from Bellagio Florists and also for the outstanding reception delicacies from Bristol Farms.

Carole Boller had arranged for artist and educator, Tom Lamb (currently has a photography exhibition, "Marks on the Land" at The Great Park) to serve a juror for the event. Mr. Lamb selected the First, Second, and Third place award-winners in each division, plus a Judge's Choice Award. Mayor Nancy Gardner did an outstanding job of thanking the Arts Commission and the participants in the show and then announced the 2012 winners: Painting/Mixed Media – Third, Mutlu Ertac; Second, Bill Denham; First, Eugenia Gennadia. In Photography the award winners were Third, Laurie Allrea, Second, Barbara Higgins and First, Mark Heersink. And, in sculpture, Sergey Bokarev was Third place, Jules McLane was Second, and Mark L. Hendrickson won First place. The Judge's Choice award for this year went to photographer Ralph Velasco.



Each of the award winning entries were placed that evening in the hallway at Oasis Senior Center and the work will be on display through June. Staff had received many compliments from the public on Oasis as a great venue, and many thanks go to the outstanding staff at Oasis for their excellent support.

Many thanks also to the girls from National Charity League, and members of the NB Arts Foundation who assisted in checking in the artists and placing the art.

Ceora Winds Wafted Beautifully Into Town

Following the Newport Beach Art Exhibition and Sale was an excellent wind instrument performance by Ceora Winds for last weekend's Sunday Musicale. Flutist Michelle Matsumune, clarinetist Heather Millette, and bassoonist Christin Webb performed to a large crowd at Central Library. The next performance will be on April 28 with Craig Newton at both Central and Balboa Libraries – for a Family/Youth Concert.





MUNICIPAL OPERATIONS DEPARTMENT

April 20, 2012

TO: Dave Kiff, City Manager
FROM: Mark Harmon, Municipal Operations Director
SUBJECT: City Manager's Newsletter

A handwritten signature in blue ink, likely of Mark Harmon, the Municipal Operations Director.

Tree Risk Assessment Certification

Parks and Trees Superintendent Dan Sereno recently acquired his Tree Risk Assessment certification through the Pacific Northwest Chapter of the International Society of Arboriculture (PNW-ISA). During the 2-day course, Dan was taught tree risk assessment for urban and urban/rural interface areas using the most current theory, practice, and technical concepts employed in arboriculture. Tree risk assessments assign numerical scores based on the size and health of a tree, as well as the hardscape or structures located nearby.

The program sets the standard at a high level of competence to ensure those accredited are skilled and knowledgeable, are able to work safely, and are aware of their professional responsibilities. There are currently only 700 PNW-ISA Certified Tree Risk Assessors in the nation.

Disinfection Upgrades at BCR



Water Production crews completed the much-needed upgrades to the disinfection system at the Big Canyon Reservoir. Upgrades included new plumbing, repairs, and providing better accessibility.

Crews started with moving the chlorine piping to the west side of the building. This required a new trench and core drilling holes along the basement and injection room walls. Chemical injection quills were rebuilt, and finally the concrete and asphalt was replaced.

A hatch was installed over the chemical lines that run along the side of the control building. This will allow better access for any future repairs.

Water Shut Down

On Wednesday, the 6" water valve at 2011 Kings Road was replaced. The valve was originally installed in 1961 and serviced 72 homes. Affected residents were notified prior to the repair. The project was completed in two hours, and the water service was restored. The new valve will help provide a timely shutdown of the water system in case of an emergency.



MUNICIPAL OPERATIONS DEPARTMENT

Holiday Road Tree Replacement



This week, the City's tree services provider, West Coast Arborists, planted five 36" box and one 48" box Sycamore trees on Holiday Road, west of Irvine Avenue. These newly planted Sycamore trees are replacement trees following the Blue Gum Eucalyptus removals in December. In addition, two 24" box Willow Leafed Peppermint trees were planted. The planting of an additional 48" box Sycamore tree will occur following completion of a resident's landscape renovation.

From: Rogers, Carol
Sent: Friday, April 06, 2012 11:09 AM
To: Conway, John; Sereno, Dan
Cc: Chris Rogers
Subject: RE: Holiday Rd. tree replacements

Thank you from the Rogers family for all the consideration you and all the city officials have given us through this process. It was hard to lose the BGE's but we've come to accept they were a safety hazard to our family and others. We really appreciate the way the city has worked with us and I think the new trees will be beautiful.

Thank you again to all for your professionalism and great rapport.
Have a great Easter.

Sincerely,
Carol and Chris Rogers and kids

Emergency Repairs

The Wastewater crew assisted GCI Construction to pull a high-density polyethylene (HDPE) liner through a deteriorated cement pipe located at West Bay and Lindo Avenue. This pipe became partially collapsed during routine cleaning and required immediate action. The job was completed with no interruption of service and minimal impact to residents or traffic.





MUNICIPAL OPERATIONS DEPARTMENT

Water Transmission Main Line Leak

Last week, on-call staff responded to a vault leaking water at Jamboree Road and San Joaquin Hills Road. Inside the vault is a 30" water main line valve, which is part of the primary transmission line between the 16th Street Reservoir and Big Canyon Reservoir. The main line was shut down and drained for the emergency repair, which was completed within several hours.

The Water Production crew rerouted water flow at several connections in order to provide water service citywide. This involved converting one of our larger pump stations to supply water to the west side of town, turning on two Metropolitan Water District connections to supply water to the north and south, while another connection was turned on to supply water to Spyglass and Harbor Ridge area. No service interruptions or pressure issues were reported during this incident.



Before



After



NEWPORT BEACH POLICE DEPARTMENT

April 20, 2012

TO: Dave Kiff, City Manager
FROM: Jay R. Johnson, Chief of Police
SUBJECT: Newsletter

Police Employees Honored



American Legion Post 291 held their 47th Annual Law and Order Awards Banquet Thursday, April 19, which honored members of the Police and Fire/Marine Departments as well as members of the Costa Mesa Police Department and Orange County Sheriff's Department, Harbor Patrol. The Legion honored the Police Department's Supervisor of the Year, Lieutenant Jay Short; Officer of the Year, Bill Hume; Civilian of the Year, Kathy Lowe; and Volunteer of the Year, Joel Gerson. We would like to thank the American Legion Post 291 for their continued support.

Citizens' Police Academy Graduation

A graduation ceremony for 30 students of our 31st Citizens' Police Academy (CPA) was held on April 12. Graduating from the class and serving as class speaker was Council Member Rush Hill. The CPA is conducted over a 12-week period, where students learn firsthand the inner-workings of the Police Department. Upon graduation, students have the opportunity to apply for the Police Department's Volunteers in Policing Program. Over 700 participants have graduated from the CPA. We were pleased to have Mayor Nancy Gardner and Civil Service Board Member Mickey Dunlap in attendance.

The 32nd session of our CPA will begin on September 20 and will conclude on December 2. This class is open to all adults in the City over 21 years of age, and we are currently accepting applications. The 11th session of the Teen Police Academy will begin on June 28 and will conclude on August 9. This class is open to all teens in the City between 13 and 17 years of age. More information can be obtained by contacting the Community Relations Unit at (949) 644-3662 or by logging onto the Department's web site at www.nbpd.org.

Notable Arrest



On April 11, Crime Scene Investigator, Caroline Staub, forwarded information to the Detective and Patrol Divisions from Huntington Beach State Parks. This information contained several photographs and a video depicting a vehicle burglary in progress. The suspect was seen rummaging through a parked vehicle and later being confronted by a witness who was filming the theft. During this confrontation, the witness was struck by the suspect as he attempted to retrieve the stolen property. Following a review of the video, Officer Randy Querry recalled arresting the suspect in February 2011 for vehicle burglary.

While working uniformed patrol on April 13, Officers Querry and Jeremy Dutton observed a male walking away from a vehicle parked on Seashore Drive. Officers Querry and Dutton contacted the subject and immediately recognized him as the suspect in the video. The subject was arrested for robbery and held on \$50,000 bail. This arrest is an excellent example of outstanding teamwork between neighboring law enforcement agencies, as well as the Detective and Patrol Divisions.

Volunteer Appreciation Dinner

On April 17, an appreciation dinner at the Old Spaghetti Factory was held for members of the Volunteers in Policing (VIPs) Program. The dinner was held to thank the VIP's who have donated over 61,000 hours of service to the Community since 1999. Each member of the VIP Program devote a number of hours each week to vacation checks, school checks, fire lane and handicap parking violations, data entry, and other law enforcement activities. In addition, a representative from the Volunteer Center of Orange County presented Presidential Service Awards to Volunteers Paul Heller and Earl Fusselman for donating over 4,000 hours of service to the Community. Again, let me personally thank the Volunteers for their commitment to the Police Department and to the citizens of Newport Beach.



PUBLIC WORKS DEPARTMENT

City Manager's Newsletter



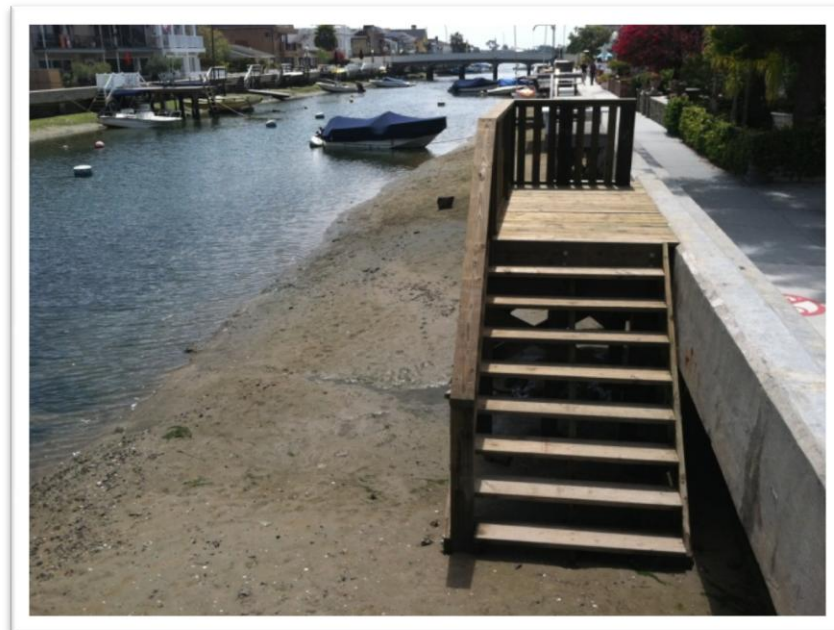
To: David A. Kiff, City Manager
From: Stephen G. Badum, Public Works Director
Date: April 20, 2012

Harbor Guide

The Second Edition of the "Complete Cruising Guide to Newport Harbor" was published in March. Harbor Resources Supervisor Shannon Levin worked with Harbor Commissioner Doug West and Recreation and Senior Services Marketing Specialist Sarah Boulton on latest edition. The ten-page guide has a fold out map of the Harbor and is a helpful tool to visiting boaters. It offers information on amenities, services and hints to make their stay in Newport Harbor more comfortable. Find the guide online at www.newportbeachca.gov/HarborGuide.

Grand Canal Public Platform

Harbor Resources received the required agency permits and completed the installation of a public platform located on Balboa Island's Grand Canal at the street end of Balboa Avenue. The wait is over - bring your paddle board, kayak, or lawn chair and enjoy all the Grand Canal has to offer.





To: Dave Kiff, City Manager

From: Laura Detweiler, Recreation & Senior Services Director

Date: April 20, 2012



SPRING RECESS CAMP

Active Kids Afterschool staff conducted the Spring Recess Camp at CYC for children K-6 on April 9-13. The 50 participants had all-day activities including games, sports, arts & crafts, and a trip to the SeaScape in Anaheim!



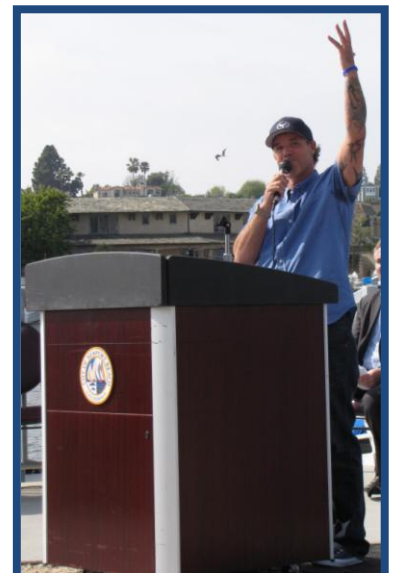
WYLAND ISSUES CHALLENGE TO CONSERVE WATER



The Marine Protection & Education Division was happy to assist Public Works' staff Shane Burkle with the Wyland Foundation's National Mayor's Challenge for Water Conservation. The month-long competition is between all cities in the United States and will be decided by how many residents take the online pledge to conserve water. A resident in the winning city will win a Toyota Prius!

Marine Protection & Education Supervisor Michelle Clemente, secured the Back Bay Science Center as the location for the kick off media event on March 30. She was also responsible for refreshments, and the many displays, and exhibits within the Science Center. Featured marine artist Wyland, signed autographs, posed for photos, and

was generally very impressed with the Back Bay Science Center and the work done by Michelle and her staff to protect the marine natural resources in Newport Beach!



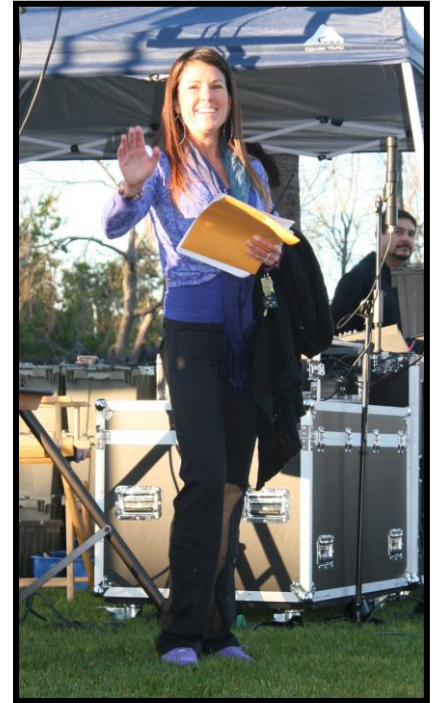


DEPARTMENT RECOGNIZES DIANE DARUTY AS TOP VOLUNTEER

At the California Park & Recreation Society District 10 Awards and Installation Dinner on April 12 in Cerritos, the Recreation & Senior Services Department was pleased to award its Volunteer Merit Award to Diane Daruty.

Diane has made a significant impact on the Recreation Division and the children of Newport Beach through her passion for running. She started a running club at Eastbluff Elementary School in 2005 and a NMUSD track meet in 2007. In 2008, she partnered with the Recreation Division to merge her meet with the City's Track and Field Meet of Champions. Since then, the City's Championship meet has gone from 100 participants to over 400 – all thanks to Diane's influence. In addition, Diane took over the organization of the school district's Spirit Run two years ago. She created a link between the two events which allowed children to register for both events at the same time, called "Twice the Fun." She has also opened the Spirit Run's post event expo to the Recreation Division to market *Camp Newport*. Many summer camp contractors join Division staff to offer games and crafts while promoting their summer recreation camp programs.

Newport Beach is lucky to have Diane Daruty – and the Recreation division was proud to name her their Volunteer Merit Award winner this year!



Baseline Monitoring of Orange County Marine Protected Areas

Thursday, April 26th, 2012, 9:00 am to 11:30 am
Newport Beach Public Library
1000 Avocado Avenue, Newport Beach, CA 92660



FEATURED SPEAKERS

Introduction

Jennifer Burnaford, CSU Fullerton and Jayson Smith, Cal Poly Pomona

Baseline Monitoring of the South Coast Region

Madhavi Colton, MPA Monitoring Enterprise

Rocky Intertidal Ecosystems

Carol Blanchette, University of California Santa Barbara

Subtidal Rocky Reefs

Daniel Pondella, Occidental College

California Spiny Lobsters

Kevin Hovel, San Diego State University

Human Use Baseline Indicators

Cheryl Chen, Ecotrust

NEWPORT BEACH MARINE PROTECTION DIVISION TO HOST SYMPOSIUM

Marine Protection & Education Supervisor Michelle Clemente announced that Newport Beach will host a major symposium on Baseline Monitoring of Orange County Marine Protected Areas in conjunction with the Orange County Marine Protected Area Council (OCMPAC) on April 26. Michelle serves as a Co-Chair for OCMPAC. The event is open to the public, free of charge and no reservation necessary!



JANET CATES RECEIVES 2012 DISTRICT 10 COVETED LEADERSHIP AWARD

Pictured left to right: Scott Williamson, Matt Daruty, Diane Daruty, Kerran Lakin, Jon Harmon, Tu Pham, Matt Lohr, Janet Cates, Sean Levin, Laura Detweiler.



The Coveted Leadership Award is presented to a deserving professional for their outstanding service to the parks and recreation profession and District 10 throughout their career and is the highest award bestowed by the District.

Janet has dedicated her life to ensure that quality recreation programs are provided in the communities in which she both lives and works. She's never one to say no and she continually demonstrates her passion and dedication, without seeking or needing accolades for her contributions.

Janet has mentored countless students and professionals throughout her career, more than she'll probably ever know. She has a unique knack for finding that spark in someone; then fueling it so they meet their full potential. Many of those she has mentored are contributing members of the profession today. Janet has also been a strong advocate for the CPRS VIP Plan and now the Parks Make Life Better campaign. She has integrated both of these initiatives through strategic planning and her work functions.

Janet has been a contributing member to CPRS District 10 for almost 30 years. Since 1983 she has served on and chaired various committees as well as serve as President for District 10 in 2006. In addition to her official capacities with the District, she is always there with a helpful hand or advice to promote CPRS and the recreation profession!

Janet has been active with Women in Leisure Services (WILS), Gamma Chapter. She has been involved with WILS at both the local and national levels and served as the National Secretary in 1995-97 and again in 1999-2000. Janet has also served on numerous committees and led the Gamma Chapter as their President in 1993-94. For her contributions, she has received the prestigious Mary K. Petersen Memorial Merit Award (1999), the Helen Green Memorial Citation Award (1988), and a Service Award (1984). Congratulations Janet!



OASIS SENIOR CENTER

- **Free Tax Program with Another Successful Year** - OASIS completed 10 weeks of electronic filing of Income tax returns through the AARP-IRS Tax Aide Program. This year the Tax Team consisted of eight trained counselors, three were new to the program and five were veterans who return every year to provide this valuable service. Two hundred and seventy individuals were counseled and appropriate Federal and State Income tax returns were electronically filed online. The counselors are all trained volunteers and commit 10 weeks plus training days for the Tax Program. The counselors utilize the OASIS Computer lab which provides an ideal arrangement for the program. Tax clients are extremely appreciative of the program and enjoy the comfortable environment provided by the OASIS family room as they wait for their appointment time.
- **Heath Lecture** - *Health Brain Aging* will be presented on May 1 by Dr. William Shankle, Program Director of Memory & Cognitive Disorders at Hoag Neurosciences Institute. Dr Shankle with the Orange County Healthy Aging Program provides assessment tools to detect the first stages of mild cognitive decline leading to development of Alzheimer's disease, and tailors the best possible prevention and treatment options for each individual. Memory screening will be conducted by the Vital Aging Program staff at the bi-monthly meeting at OASIS. This program enables people to get a baseline and return annually to monitor their cognitive status.
- **Health Screenings:** May is "Better Hearing" month and returning this year, a local audiologist will perform hearing screenings on May 18 and 25. People are invited to schedule an appointment however those that already have been diagnosed with a hearing loss need not be screened. The screening indicates whether there is a hearing deficit which could be improved by using a hearing aid.

Quote of the Day

*To avoid situations in which you might make mistakes
may be the biggest mistake of all.*

...Peter McWilliams

<u>Upcoming Events</u>	<u>Date</u>	<u>Time</u>	<u>Responsible Staff</u>	<u>Phone</u>	<u>Location</u>
NTAC production – <i>Crown Matrimonial</i>	3/30-4/29	7:30pm	NTAC	631-0288	Newport Theatre Arts Ctr
City Track Meet	4/20	4pm	A Ernst / S Williamson	644-3151	CdM High School
NTAC production – <i>The Boy Friend</i>	6/1-7/1	7:30pm	NTAC	631-0288	Newport Theatre Arts Ctr
CdM 5K	6/2	7am	J Cates	644-3154	CdM Ocean Blvd
Summer Camps Begin	6/25	7am	J Harmon/R Valdez	644-3151	All over the City



"Your First Choice for Connecting People, Play & Programs"